SUPPORT TO URBAN STREET VENDORS
[SUSV]

National Urban Livelihoods Mission
(NULM)

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1. NMMU USER

1.1 NMMU login

After entering the User name, password and the text press the login button to login. If all the user credentials are ok then this screen appears otherwise you will get the error message.

**Target to State**

Target to the states on SUSV component can be fixed by selecting ‘**SUSV State Target**’. If you select this option then this screen appears.
SUSV State Target: If you select this option then this screen appears.

Here is your Login ID

Select Financial Year

Click on save button to save the record.

Click on Cancel button to Clear controls
After entering the targets for the current financial year to all the states, press the “Save” button to save the target.

**Report:** If you select this option then this screen appears.

![Report Screen](image1)

**SUSU Progress Report:** If you select this option then this screen appears. It shows no. of count of cities in vendor survey and vending plan.

![SUSU Progress Report Screen](image2)
MPR SUSV Report: This report showing Monthly Progress of Support to Urban Street Vendors (SUSV) on MIS basis.

Street vendor Survey: This report shows the survey status on street vendors for all states on the selected financial year. Click on the link of state to see ULB wise survey of street vendors. (See picture 1.1 and 1.2)
Select Financial Year

Click on show button to fetch the record

Click on Excel button to Export report into Excel

Click on the link to show ULB wise report

(Picture. 1.1)

(Picture. 1.2)
**City Street vending Plan:** This report shows the No. of cities in which street vending plans started / completed for all states. Click on the link of state to see ULB wise Street Vending Plan. *(See picture 1.3 and 1.4)*

(Picture 1.3)
Vendor Market Development: This report shows the no. of Vendor Market Development received, sanctioned, pending for approval and the total cost sanctioned for these projects.
This report also can be seen on state level and ULB label. *(See picture 1.5 and 1.6)*
Click on the link to show ULB wise report.

Select Financial Year

Click on **Show** button to fetch the record.

Click on **Excel** button to Export report into Excel.
**SUSV Releases:** This report shows the state wise amount released for Vendor Survey, Vending Plan, and vendor market development. It can also be seen on ULB label by just clicking on state link.

*(See picture 1.7 and 1.8)*

![Select Financial Year](Picture. 1.7)

- Click on **show** button to fetch the record
- Click on **Excel** button to Export report into Excel

![Excel button to Export report into Excel](Picture. 1.7)
SUSV others Component: This report shows all other information of SUSV (i.e. No. of ID Cards issued to street vendors, No. of financial literacy camps organised for street vendors, No. of training programs organised for street vendors, No. of basic saving accounts opened for street vendors, No. of credit cards issued to street vendors, No. of street vendors linked to insurance scheme) It can also be seen on ULB label by just clicking on state link. (See picture 1.9 and 1.10)
Click on `show` button to fetch the record.

Click on `Excel` button to Export report into Excel.

(Picture. 1.9)
Select Financial Year

Financial Year: 2015-16

Click on show button to fetch the record

Click on Excel button to Export report into Excel

Click on the link to show ULB wise report

(Picture. 1.10)
SUSV Uploaded Images: This report shows the Project images of vendor market. If you click on this link then this screen appears. Select Financial Year and press “Show” button to fetch records.

Graphical reports: Graphical reports are grouped and place under Graphical Report.

If you select the “Graphical Report” then this menu appears.
SUSV Status report

This report showing the progress of survey, progress of street vending Plan and progress of infrastructure development in terms of target, applications received, application approved and releases.

It can be seen for all ULB of selected state by just selecting the option All in ULB dropdown or can be seen for a particular ULB also.

Select the financial year and then select the state, ULB and then press the “Go” button to fetch the graphical output.
Select Financial Year
Select State
Select ULB
Click on Go button to fetch the record and convert into graph.
State USER

2.1 Login Screen

After entering the User name, password and the text press the login button to login. If all the user credentials are ok then this screen appears otherwise you will get the error message.

**Target:** State will fix targets for their Urban Local bodies.

**SUSV ULB Target:** For fixing the ULB targets, select the SUSV ULB target option from menu, following Screen will appear: - (Target-> SUSV ULB target)
For assigning the targets to the ULB’s select the financial year. It shows the targets assigned by NMMU to state which is ready only. Now, state can fix the target for all the ULB at a time.

Enter the Targets for (No. of cities to be covered for street vendor survey, No. of cities street vending plans to be prepared and No. of vendor market to be developed.) After entering the targets press the Save button to save the targets. If you don’t want to save the targets then press Cancel button.

**User Input Screen**

**SUSV components are divided into three basic categories.**

<table>
<thead>
<tr>
<th>S.No</th>
<th>ULB Name</th>
<th>No. of cities to be covered for street vendor survey</th>
<th>No. of cities street vending plans to be prepared</th>
<th>No. of vendor market to be developed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ambala</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>Bahadurganj</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>3</td>
<td>Bilaspur</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>4</td>
<td>Panipat</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>5</td>
<td>Poorband</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>6</td>
<td>Gurgaon</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>7</td>
<td>Hisar</td>
<td>0</td>
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<td>8</td>
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<td>Narnaul</td>
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<td>0</td>
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<tr>
<td>13</td>
<td>Sonipar</td>
<td>0</td>
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</tr>
<tr>
<td>14</td>
<td>Tikamgarh</td>
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<td>Bhondhun</td>
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<td>16</td>
<td>Surajpur</td>
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<td>0</td>
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<td>17</td>
<td>Tohana</td>
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<td>0</td>
</tr>
<tr>
<td>18</td>
<td>Kasaura</td>
<td>0</td>
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<td>21</td>
<td>Bhiwani</td>
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</tr>
<tr>
<td>22</td>
<td>Tohana</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>235</td>
<td>32</td>
<td>32</td>
</tr>
</tbody>
</table>
Street Vendor Survey:

**Street Vendor Survey Proposal Details:** Go to the menu to select Street Vendor Survey Proposal Details (SUSV->Street vendor Survey-> Street Vendor Survey Proposal Details).

Select the ULB and then press show button. Following screen will appear:

Click on **Add New** link button to create a new proposal.

Click on **Add New** link button to add New Record

Click on **save** button to save the record

Click on **Cancel** button to Clear controls

Click on **Edit** link button to modify existing record. (State can modify only those records entered by them.)
Decision for Street Vendor Survey: Go to the menu to select Decision for street vendor survey :- (SUSV->Street vendor Survey-> Decision for street vendor survey)

State can approve or reject the ULB / Agency proposal by selecting the records. After clicking on select link button following screen will appear:-

Click on Edit link button to edit selected record

Click on select link button to show details about survey proposal
Select SULM Decision, enter remarks if any, Enter Decision Date and then press ‘Save’ button to save the record.

If SULM Decision is selected as **Approved** then some of the addition information they must have to enter. (I.e. Approved Cost, Add milestone etc.)
Street Vendor Survey Releases: Go to the menu to select Street Vendor Survey Releases (SUSV->Street vendor Survey-> Street Vendor Survey Releases):-

After clicking on select link button following screen will appear:-

Amount either can be released according to milestone (by selecting the milestone) or can be released to enter released amount directly into textbox. Yellow field display the mandatory field.

State can modify only the last record of their previous releases by clicking on Edit link button.

Finally click on “Save” button to save the record.
Street Vending Plan:-

Submission of street vending plan: Go to the menu to select Submission of street vending plan (SUSV->Street vending Plan-> Submission of street vending plan):-

Select ULB and click on “show” button. The following screen will be display:-

Click on Add New link button to create a new Street Vending Plan.

Click on Edit link button to modify existing record. (State can modify only those records entered by them.)
Finally click on “Save” button to save the record.

**Decision on vending plan:** Go to the menu to select Decision on vending plan (SUSV->Street vending Plan-> Decision on vending plan):-

After clicking on **select** link button following screen will appear:-
If SULM Decision is **approved** then please enter Approval Cost, Decision Date, Add milestone etc.

Finally click on “Save” button to save the record.
Street vendor plan Release: Go to the menu to select Street vendor plan Release (SUSV-Street vending Plan-> Street vendor plan Release):

After clicking on **select** link button following screen will appear:

Amount can be released according to milestone (by selecting the milestone) or can be released to enter released amount directly into textbox. Yellow field display the mandatory field.

State can modify only the last record of their previous releases by clicking on **Edit** link button.

Finally click on **Save** button to save the record.

Vendor Market Development:
Decision on Market Development Proposal: Go to the menu to select Decision on Market Development Proposal (SUSV->Vendor Market Development-> Market Development Proposal):-

After clicking on Enter Details link button following screen will appear:-

If SULM Decision is selected as Approved then fill Approved details.

Click on save button to save the record.

If SULM Decision is selected as an Approved then please enter Approval Cost.

This approval cost can be further sub divided into Milestone percentage.

Finally, click on “Save” button to save the record.
Releases to Approved Market Development Proposal: Go to the menu to select Releases to Approved Market Development Proposal (SUSV-> Vendor Market Development -> Releases to Approved Market Development Proposal):

After clicking on select link button following screen will appear:

Amount can be released according to milestone (by selecting the milestone) or can be released to enter released amount directly into textbox. Yellow field display the mandatory field.

State can modify only the last record of their previous releases by clicking on Edit link button.

Finally click on “Save” button to save the record.

SUSV Report:
If you click “REPORTS” in the main menu then this menu appears.

**SUSV others Component:** This report shows all other information of SUSV ULB wise (i.e. No. of ID Cards issued to street vendors, No. of financial literacy camps organised for street vendors, No. of training programs organised for street vendors, No. of basic saving accounts opened for street vendors, No. of credit cards issued to street vendors, No. of street vendors linked to insurance scheme):-

![Image of SUSV Others Component report]

**SUSV Uploaded Images:** This report is same as NMMU Login. Only difference is that it based on state level.

**SUSV Graphical Report:**

If you click “**SUSV Status Report**” in the main menu then this menu appears.
Once you click on SUSV Graphical Report following screen will appear:-

It can be seen for all ULB of state by just selecting the option “All” in ULB dropdown or can be seen for a particular ULB also.
ULB USER

Login Screen

After entering the User name, password and the text press the login button to login. If all the user credentials are ok then this screen appears otherwise you will get the error message.

User Input Screen
SUSV components are divided into three basic categories.

**Street Vendor Survey**

**Street Vendor Survey Proposal Details:** Go to the menu to select Street Vendor Survey Proposal Details (SUSV->Street vendor Survey-> Street Vendor Survey Proposal Details)

Click on **Add New** link button to create a new proposal.

Click on **Add New** button to add New Record

Click on **Save** button to save the record

Click on **Cancel** button to Clear controls
Click on **Edit** link button to modify existing record. (ULB can modify only those records entered by them.)

### Street Vendor Survey Completion Detail:
Go to the menu to select Street Vendor Survey Completion Details (SUSV->Street vendor Survey-> Street Vendor Survey Completion Details)

<table>
<thead>
<tr>
<th>S.No</th>
<th>Survey Proposal Code</th>
<th>Survey Type</th>
<th>Agency/ULB</th>
<th>No. of Agency Sale/Locally</th>
<th>Date Sent for Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SUSV/0641010001</td>
<td>Portal</td>
<td>ULB</td>
<td>10/09/2015</td>
<td>3/10/2015</td>
</tr>
<tr>
<td>2</td>
<td>SUSV/0641010002</td>
<td>Portal</td>
<td>ULB</td>
<td>10/09/2015</td>
<td>3/10/2015</td>
</tr>
<tr>
<td>3</td>
<td>SUSV/0641010003</td>
<td>Portal</td>
<td>ULB</td>
<td>10/09/2015</td>
<td>3/10/2015</td>
</tr>
<tr>
<td>4</td>
<td>SUSV/0641010004</td>
<td>Whole City</td>
<td>ULB</td>
<td>10/09/2015</td>
<td>3/10/2015</td>
</tr>
</tbody>
</table>

Enter survey completion details and select check box. Here more than one record can be saved at a time to select multiple check boxes and click on “Save” button.

### ID card Issued for Street vendors:
Go to the menu to select ID Card Issued for Street vendors :- (SUSV->Street vendor Survey-> ID Card Issued for Street vendors)
After clicking on **select** link button following screen will appear:

Select Month, Year, and No of ID card issued.

Click on **save** button to save the record.

Click on **Cancel** button to undo selected parameter.

Select month, year and enter No of ID card issued and finally click on save button to save the record.

**Street Vendor Survey Releases**: Go to the menu to select Street Vendor Survey Release (SUSV->Street vendor Survey-> Street Vendor Survey Releases):

After clicking on **select** link button following screen will appear:
Amount can be released according to milestone (by selecting the milestone) or can be released to enter released amount directly into textbox. Yellow field display the mandatory field.

ULB can modify only the last record of their previous releases by clicking on Edit link button.

Finally click on “Save” button to save the record.

Street Vending Plan:

**Submission of street vending plan:** Go to the menu to select Submission of street vending plan (SUSV->Street vending Plan-> Submission of street vending plan)
Click on **Add New** link button to create a new Street Vending Plan.

Finally click on “Save” button to save the record.

**Street vendor plan Release**: Go to the menu to select Street vendor plan Release (SUSV->Street vending Plan-> Street vendor plan Release):-
After clicking on select link button following screen will appear:-

Amount can be released according to milestone (by selecting the milestone) or can be released to

Enter released amount directly into textbox. Yellow field display the mandatory field.

ULB can modify only the last record of their previous releases by clicking on Edit link button.

Finally click on “Save” button to save the record.

**Plan Completion Details:** Go to the menu to select Plan Completion Details (SUSV->Street vending Plan-> Plan Completion Details):-
Enter plan completion details and select check box. Here more than one record can be saved at a time to select multiple check boxes and click on “Save” button.

**Vendor Market Development:**

**Vendor Market Development Proposal:** Go to the menu to select Vendor Market Development Proposal (SUSV->Vendor Market Development-> Vendor Market Development Proposal)

Enter Proposal details and click on “Save” button to save the record.

**Edit Vendor Market Development Proposal:** Go to the menu to select Edit Vendor Market Development Proposal (SUSV->Vendor Market Development-> Edit Vendor Market Development Proposal):-
Click on **Edit** link button to edit proposal record.

After clicking on **Edit** link button following screen will appear:-

Modify the records and finally click on “save” button to update the existing record.

**Releases to Approved Market Development Proposal:** Go to the menu to select Releases to Approved Market Development Proposal (SUSV-> Vendor Market Development -> Releases to Approved Market Development Proposal):-

After clicking on **select** link button following screen will appear:-
Amount can be released according to milestone (by selecting the milestone) or can be released to enter released amount directly into textbox. Yellow field display the mandatory field.

ULB can modify only the last record of their previous releases by clicking on Edit link button.

Finally click on “Save” button to save the record.

**Infrastructure Completion Details:** Go to the menu to select Infrastructure Completion Details (SUSV-> Vendor Market Development -> Infrastructure Completion Details):-

Select project name to enter completion details. After selecting the Project Name following screen will appear:-
Enter the completion details and finally click on “Save” button to save the record.

**Training Details:** Go to the menu to select Training Details (SUSV-> Vendor Market Development -> Training Details):

Enter Training details and click on “Save” button to save the record. One training can be attended by multiple market vendors.

**Edit Training Details:** Go to the menu to select Edit Training Details (SUSV-> Vendor Market Development -> Edit Training Details):-
Click on **Edit** link button to edit training details. After clicking on **Edit** link button following screen will appear:

Modify existing training details and finally click on “Save” button to save the record.

**Releases to Training Agency:** Go to the menu to select Releases to Training Agency (SUSV-> Vendor Market Development -> Releases to Training Agency):

Click on **Releases** link button to enter releases details.

After clicking on **Releases** link button following screen will appear:
Enter training releases details and click on “Save” button to save the record.

Click on Edit link button to edit training releases details.

Financial Inclusion: Go to the menu to select Financial Inclusion (SUSV-> Vendor Market Development -> Financial Inclusion):-

Select Month and year and click on “Show” button to enter monthly details. After clicking on “Show” button following screen will appear:-
Enter financial inclusion and click on “Save” button to save the record.

**Upload Images:** Go to the menu to select Upload Images. (SUSV-> Vendor Market Development -> Upload Images):

Select Project Name, enter photo taken date, and upload maximum 4 photos of that project and press the “Save” button to save images.

**SUSV Report**

If you click on “REPORTS” in the main menu then this menu appears.
SUSV others Component: This report showing all other information of SUSV (i.e. No. of ID card issued to street vendors, No. of financial literacy camps organised for street vendors, No. of training programs organised for street vendors, No. of basic saving accounts opened for street vendors, No. of credit cards issued to street vendors, No. of street vendors linked to insurance scheme):-

Select financial year and click on “Show” button. After clicking on “Show” button following screen will appear:-

Click on Excel button to export populated data into excel
**SUSV Uploaded Images:** If you select this menu then this screen appears. It shows the uploaded images of project. This is same as State login and NMMU login report, only images based on ULB level.

If you click on "Graphical Report" in the main menu then this menu appears.

**SUSV Status Report:**

Select financial year, state and ULB and click on “GO” button to show graphical report.

After clicking on “GO” button following screen will appear:-